



735 East Green Street - Bensenville, IL 60106 - 630-350-2200

## EMPLOYMENT APPLICATION

<b>NAME:</b>	<b>DATE:</b>
<b>ADDRESS:</b>	<b>CITY/STATE/ZIP:</b>
<b>EMAIL:</b>	<b>PHONE NUMBER:</b>

**Referral Source** (please check the appropriate category and name the source):

- Advertisement     
 Company's Website     
 Employee     
 Job Fair  
 School     
 Staffing Agency     
 Walk-In     
 Other \_\_\_\_\_

**Section One** (Personal/Position Related Information):

Position applied for: \_\_\_\_\_

Company that you are interested in:       Aaron Equipment    AEK    Aaron Engineered Process Equipment

Please list any other name under which you have been employed: \_\_\_\_\_

Are you authorized to work for any employer in the United States?       Yes       No

If you answered yes to the above question, please explain: \_\_\_\_\_

What are your preferred hours? \_\_\_\_\_

Are you willing to work other hours? \_\_\_\_\_

Are you available to work overtime?       Yes       No

What is your work preference?       Full Time       Part Time       Seasonal

If applying for a position which would require you to drive a vehicle please list your Drivers License #:

\_\_\_\_\_

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### Section Two (Education):

Education/Type	Name & City	Coursework Taken	Did you Graduate?	Degree Received
High School			Yes / No	
College			Yes / No	
Graduate School			Yes / No	
Other			Yes / No	

### Section Three (Work History):

Please give your work history for the past 10 years. Note any gaps in employment. Begin with the most recent employer. Feel free to use additional paper if necessary.

<b>1.</b>	<p>Company: _____ Phone Number: _____</p> <p>Address: _____ City/State/Zip: _____</p> <p>Job Title: _____ Dates Employed: _____</p> <p>Beginning Salary: _____ Ending Salary: _____</p> <p>Supervisor's Name: _____ May we contact supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Reason for Separation: _____</p>
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<b>2.</b>	<p>Company: _____ Phone Number: _____</p> <p>Address: _____ City/State/Zip: _____</p> <p>Job Title: _____ Dates Employed: _____</p> <p>Beginning Salary: _____ Ending Salary: _____</p> <p>Supervisor's Name: _____ May we contact supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Reason for Separation: _____</p>
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<b>3.</b>	Company: _____ Phone Number: _____ Address: _____ City/State/Zip: _____ Job Title: _____ Dates Employed: _____ Beginning Salary: _____ Ending Salary: _____ Supervisor's Name: _____ May we contact supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for Separation: _____
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**Section Four (Additional Information):**

List any special achievements or qualifications (such as Training, etc.):

List any professional organization membership(s):

Please exclude memberships that may reveal race, religion, age, creed, color, sex, national origin or other segmenting factor

**Section Five (Application Verification/Acknowledgement):**

In completing this application, I verify that everything is true and accurate. Should I be granted a personal interview, I agree that information will be true as well. I understand that any false statements can lead to immediate termination. I understand that this application will only be considered for 30 days from the date I signed the document. Should I want to be considered after this time, I will need to re-apply.

Aaron Companies has the right to verify any of this information with any former employer, motor vehicle department, criminal history, personal reference or educational institution. Aaron Companies has the right to use outside agencies, as it deems necessary to verify this information and/or during the course of an investigation at any time prior to or during my employment.

Should I be offered a job, I agree to comply with all policies (including drug testing) of Aaron Companies. I understand only the Director has the authority to make or change policies. I understand that Aaron Companies is not obligated to provide employment and that I am not required to accept employment. Nothing in this application or in any prior or subsequent oral or written communication is intended to create any contract or employment. I agree to not record any interaction, materials within, or regarding Aaron Companies, its employee and/or other interaction to which I may or may not be a party prior to, during or following my employment. Should there ever be litigation between my parties, Aaron Companies, and myself I agree to utilize arbitration as a viable and binding alternative resolution.

I am aware that Aaron Companies is an equal opportunity employer. Aaron Companies does not hire, promote, terminate or make any other employment decisions based on race, color, religion, national origin, ancestry, age, sex, marital status, order of protection, disability, military status, sexual orientation, pregnancy, unfavorable discharge from military service, genetic information or other segmenting factor protected by law. Aaron Companies is an at will employer and as such has the right to terminate employment at any time. Should I become employed, I have the same right to terminate my employment at any time.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date